

Operations Supervisor (Rotational Program)

We seek talented people in search of a challenge where they will be forced to learn quickly and then identify and execute creative solutions to wide-ranging business problems. At UncommonGoods we value intelligence and curiosity and we are energized by the daily opportunity to drive our rapidly-growing company forward in a fast-paced environment. The paths that successful people follow here are as varied as their backgrounds. We have a Classics major leading our purchasing department and a photographer directing our technology team and crafting our business strategy. If you are bright, willing to think differently, and have a passion for success, we can help you find a rewarding career path.

We are looking for a supervisor with a world of potential to develop and lead the team in our Brooklyn distribution center that picks, packs, and ships our merchandise. The successful candidate sees potential for improvement all around him or her and is always looking for a better way forward. At the same time, the person has a disciplined approach to work and springs new ideas into action with minimal supervision. This person has loads of initiative and he or she will create and install sustainable processes that will produce repeatable, high-quality results.

A successful supervisor, in 10-14 months' time, will have opportunities to explore other parts of our growing business. Example assignments may include partnering with a software developer to craft and deploy a key piece of purchasing software, coaching representatives on navigating online chats in our customer contact center, or laying plans for our distribution operation's expansion into a new facility.

Requirements:

- A strong interest in operations coupled with a track record of achievement. 2-7 years of prior work experience preferred. Previous experience in distribution not required.
- A passion for solving problems from end-to-end. An eagerness to identify opportunities, find solutions, execute plans, and evaluate results critically.
- The ability to not only supervise and lead others, but also work effectively as part of our management team.
- Experience in a fast-paced, challenging work environment and a well-developed understanding of how business works.
- A high sense of urgency, including strong time management skills and the ability to meet tight deadlines.
- Strong communication and analytical skills.
- A BA or BS degree.

Highlights:

- Work as a part of our management team to improve operations, create new and innovative processes, and build and execute schedules and training plans.

- Actively train and develop staff and manage the performance of your team.
- We are a rapidly-growing company; you'll have the opportunity to grow along with us. Show us what you can do and we will hand you more responsibility.
- An informal work environment. Our emphasis is on quality of work rather than dress codes, stuffy meetings and briefcases.
- Our distribution center and offices are located in the same building so you'll also get to know the imaginative, innovative merchandising, marketing, customer service, creative, accounting and technology staff. This is a truly collaborative environment filled with bright, industrious people. We may be hard working, but we also like to have fun! Check out our Voting Tool: <http://www.uncommongoods.com/voting/product/begin> and Blog: <http://blog.uncommongoods.com/> to see what we've been up to.

Please follow the directions below to be considered for this position:

Within the body of the email, please include: (1) cover letter, (2) resume and (3) salary history. Do not include attachments of any kind as none will be opened.

In your cover letter please include the following: (1) Describe the most complex operation and/or project that you have managed well; (2) Describe a specific success you have had in developing other people.